

Westdale Junior School
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Head of School
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Executive Head Teacher
Celia Smith BEd (Hons)



Friday 14th October 2022

Dear Parents and Carers,

On Tuesday 15th and Wednesday 16th November 2022, we will be hosting Parents' Evenings.

This is an opportunity to have a 10-minute discussion with your child's teacher about how your child has settled into their new class, any targets they may be working towards and to raise any questions that you or your child's teacher may have.

As you can imagine, it is quite complicated to organise Parent's Evenings and we would ask that you complete and return the reply slip below as soon as possible to your child's class teacher. Please indicate a 1st, 2nd and 3rd preferred appointment time.

Appointments will be allocated on a first come, first served basis and every effort will be made to accommodate suitable appointment times. We will also try our hardest to arrange sibling appointments that do not clash. We will let you know your appointment time by Friday 11th November 2022.

Yours sincerely,

Senior Leadership Team

Child's Name:	Class:	Sibling Name:	Class:
Tuesday 15 th November 2022		Wednesday 16 th November 2022	
Time	Preference 1,2,3	Time	Preference 1,2,3
3.30-4.00pm		3.30-4.00pm	
4.00-4.30pm		4.00-4.30pm	
4.30-5.00pm		4.30-5.00pm	
5.00-5.30pm		5.00-5.30pm	
5.30-6.00pm		5.30-6.00pm	
6.00-6.30pm			
6.30-7.00pm			